



Extended Agenda - Annual Council Meeting

18 May 2016

Agenda Annex

ANNUAL COUNCIL MEETING AND MAYORMAKING CEREMONY

18 May 2016

1600 hrs.

ST MARY IN THE CASTLE, HASTINGS

PUBLIC AGENDA

- 1 Welcome by Town Crier
- 2 Mayoral party and officers take their seats
- 3 Welcome by the Mayor
- 4 Announcements/speech by the retiring Mayor
- 5 Election of the Mayor for the new municipal year.
The retiring Mayor, Councillor Bruce Dowling, will call for nominations.
- 6 The retiring Mayor, Councillor Bruce Dowling, will declare the name of the Mayor for the new municipal year.
- 7 The newly elected Mayor will read out loud, and sign the declaration of acceptance of office.
- 8 Mayoral announcements / acceptance speech
- 9 Presentation to retiring Mayor
- 10 Election of Deputy Mayor - the new Mayor will call for nominations.
- 11 The newly elected Deputy Mayor will move to the Mayoral table and the Mayor will invest the Deputy Mayor with the badge of office.
- 12 The Deputy Mayor will read out loud, and sign the declaration of acceptance of office
- 13 Approval of Council minutes
- 14 Award of the Freedom of the Borough to Maureen Charlesworth
- 15 To receive the Leader's report on the appointment of the Deputy Leader of the Council
- 16 To receive the Leader's report on the Cabinet portfolios and their allocation to members of the Cabinet
- 17 To agree the appointment of the Overview and Scrutiny Committee and its terms of reference
- 18 To appoint the committees of the Council, to approve the representation of political groups on those committees, to appoint members of those committees and to appoint the Chairs and Vice Chairs for the municipal year 2016 / 2017
- 19 Mayor to adjourn the meeting until 1800hrs

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Agenda Item 8

AGENDA ITEM 8

APPOINTMENT OF CABINET

The Leader of the Council to report that: -

- (1) membership of the Council's Cabinet be 8 Councillors
- (2) the seats on Cabinet be allocated 6 to the Labour group (to include the Chair of the Charity Committee) and 2 to the Conservative group and members be appointed in accordance with the nomination of the groups as shown in Schedule A.

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Agenda Item 9

AGENDA ITEM 9 CABINET LEAD MEMBERS

The Leader of the Council to report that the allocation of responsibilities to Cabinet Lead Members will be as follows: -

<u>Cabinet Lead Member</u>	<u>Portfolio</u>
Councillor Chowney	Leader of the Council and Finance Portfolio Holder
Councillor Forward	Deputy Leader of the Council and Housing, Communications, Communities and Equalities Portfolio Holder
Councillor Poole	Regeneration and Culture Portfolio Holder
Councillor Davies	Environment, Leisure and Amenities Portfolio Holder
Councillor Cartwright	Corporate Services Portfolio Holder
Councillor Fitzgerald	Charity Committee Chair

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Agenda Item 10

AGENDA ITEM 10

OVERVIEW AND SCRUTINY COMMITTEES TERMS OF REFERENCE

The Leader of the Council, to move that: -

Overview and Scrutiny Committee be appointed with the following key areas of responsibility:-

Overview and Scrutiny Committee

- | |
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| <ul style="list-style-type: none">• Strategy Targets• Reviewing progress on the implementation of Cabinet decisions• Policy development work with Portfolio Holders, officers and partners• Service reviews• Collection of Council Tax and other charges• Payment of benefits• Management of resources• Public sector efficiency programmes |
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Agenda Item 11

AGENDA ITEM 11

APPOINTMENT OF COMMITTEES

Draft Motion to be moved by the Leader of the Council.

“That the Council adopts the following arrangements for the appointment of Committees:-

(1) that membership of the Council's committees be as follows:-

	<u>Councillors</u>	<u>Non-Councillors</u>
Overview and Scrutiny Committee	11	-
Audit Committee	5	-
Standards Committee	5	2
Licensing Committee	15	-
Council Appointments Committee	5	-
Employment Committee	4	-
Employment Appeals Committee	4	-
Planning Committee	10	-
Environment and Safety Committee	5	-

(2) following a review of the political balance on the Council, that the seats on the committees of the Council be allocated to political groups and members be appointed to those committees in accordance with the nominations of the political groups as shown in Schedule A*; and

(3) the Chairs and Vice – Chairs of the committees be appointed as shown on schedule A*.”

* Nominations may be made at the meeting.

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SCHEDULE A

**HASTINGS BOROUGH COUNCIL APPOINTMENTS TO COMMITTEES – AS OF COUNCIL ON MAY 2016
POLITICAL BALANCE RULES APPLY TO COMMITTEES**

				NOMINATIONS FOR 2016/17		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Cabinet	Up to 10			Chowney (Leader) Forward (Deputy Leader) Cartwright Davies Fitzgerald (Chair Charity Committee) Poole	Atkins Lee	1 member from the majority group to be a non-portfolio holder and to Chair the Charity Committee.
Audit Committee	5	4	1	Clark (Vice-Chair) Charman Chowney Sinden	Beaver (Chair)	The Leader of the Council, who shall not be the Chair, is a member ex officio. With the exception of the above, members of this Committee may not be members of Cabinet. The Chair may not be in the same political group as the Leader of the Council.
Council Appointments Committee	5	4	1	Chowney (Chair) Forward Poole Fitzgerald	Atkins	
Standards Committee	5 (+ 2 independents)	4	1	Roberts (Chair) Fitzgerald (Vice-Chair) Bacon Sinden	Lee	No more than 1 Cabinet member who is not to be the Leader. Members may not appoint substitutes.

SCHEDULE A

				NOMINATIONS FOR 2016/17		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Employment Appeals Committee	4	3	1	B.Dowling (Chair) Turner (Vice-Chair) Sinden	Beaver	
Employment Committee	4	3	1	Chowney (Chair) Poole (Vice-Chair) Forward	Edwards	
Overview and Scrutiny Committee	11	8	3	Webb (Chair) Howard (Vice-Chair) Bacon Batsford Charman T.Dowling Turner Wincott	Cooke Patmore Rankin	No Cabinet Member may sit on O & S Committees. Mayor and Deputy Mayor not eligible for membership. Political Balance applies to Chairs and Vice-Chairs of O&S Committee

SCHEDULE A

				NOMINATIONS FOR 2016/17		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
Licensing Committee	15	11	4	Sabetian (Chair) Sinden (Vice-Chair) Batsford Beaney Charman B.Dowling T.Dowling Howard Roberts Street Webb	Cooke Patmore Rankin	No Cabinet member with Portfolio. No more than 5 members of Planning Committee. Chair and Vice-Chair not to be elected from members of the Planning Committee.
Planning Committee	10	7	3	Street (Chair) Scott (Vice Chair) Beaney B.Dowling Roberts Rogers Wincott	Edwards Clarke Cooke	No Cabinet member with portfolio
Environment and Safety Committee	5	4	1	B.Dowling (Chair) Sinden (Vice-Chair) Rogers Webb	Cooke	No Cabinet member with Portfolio.

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